

Name of Program: _____

Date: _____

Transition Plan

	Daily activity transitions	New Teaching Personnel	New child care program, or school	Welcoming a new child into your classroom
Who Do I need support? If so from whom? Who will complete this?				
What What will you do? List strategies or activities.				
When At what point will you begin implementing this strategy?				

Detailed explanation of possible ways to use the Transition Plan

Daily activity transitions

The following are examples of what could be included in this column:

- Specify if/where they will be planned for on weekly lesson plan
- Activities/strategies teaching personnel might use to ensure smooth daily transitions

New Teaching Personnel

The following are examples of what could be included in this column:

- when a substitute is needed,
- a new teacher has been hired,
- regular teaching personnel are on vacation and the children may go to a new classroom.
(This is something that should not occur daily.)

New child care classroom, program, or school

The following are examples of what could be included in this column:

- when a child leaves your classroom to join another
- possibly promoting to a new age group,
- moving to a new program, or
- leaving for public/private school

Welcoming a new child into your classroom

The following are examples of what could be included in this column:

- New child starting in the program
- A current child that moves/promotes into your classroom

What: This could include listing specific strategies and/or activities you will use in each of the transition categories.

Who: In this area include the person(s) who are completing or implementing the transition strategy/activity. For example - Is it just you, a co-teacher and/or support staff?

When: This would include the time frame for this strategy/activities. For example "Two week prior to going to public school I will..."