

Introduction

Thank you for your interest in wanting to become an approved training organization on the Oklahoma Professional Development Registry (OPDR).

As an approved training organization, you will:

- Register your training(s) in the Oklahoma Registry.
- Detail how your training relates to the Oklahoma Core Competencies and the CDA.

Once your training has been reviewed and approved, it will be marketed through our online, statewide calendar. Upon completion of your training you will enter the participants, who attended and completed, to the roster of your event in the Oklahoma Registry.

If you are interested in wanting to become an approved training sponsor, please complete the following information and return via email, fax, or mail to receive an application that will be sent to the email address provided on this form. If you should have any questions, please feel free to contact Mike Knowles at paulmknowlesjr@ou.edu.

CENTER FOR EARLY CHILDHOOD PROFESSIONAL DEVELOPMENT

The University of Oklahoma - University OUTREACH - College of Continuing Education

1801 N. Moore Avenue, Moore, OK 73160-3668

Toll Free 1-888-446-7608 - OKC Metro (405) 799-6383

Major Funding provided by the Oklahoma Department of Human Services - Oklahoma Child Care Service



Training Sponsor Information

Name of Organization: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Fax Number: _____

Website (If Applicable): _____

Type of Organization: Direct Care: _____ Training Agency: _____ Higher Ed (Non-Accredited): _____

1st Aid/CPR Only: _____

Organization Registry ID Number (If Applicable): _____

Licensing Number (If Applicable): _____

*Stars Level (If Applicable) 4-Star: _____ 5-Star: _____ *(Must be 4 Star or above if a direct care organization)

Contact Name: _____

Contact E-Mail: _____

If Approved, Name of Person Who Will Sign Collaborative Agreement and Title:

Name: _____ Title: _____



Types of Training Offered

As of January 1, 2016, the Oklahoma licensing requirements have changed.

Tier levels have become obsolete and have been replaced. The two types of training offered by Approved Training Sponsors will be: formal approved and informal approved.

- Formal Approved = 2 or more clock hours from an approved source and must cover a minimum of 1 hour training content length in the core competency and CDA areas.
- Informal Approved = Training that includes less than 2 clock hours from an approved source.

Will you be offering informal training? Yes: _____ No: _____

Will you be offering formal training? Yes: _____ No: _____

Will you be offering online trainings? If so, an online course assessment form will be e-mailed to you along with the application. Yes: _____ No: _____

Will you be awarding ceus upon completion of training* Yes: _____ No: _____

*Proof of ceu accreditation may be required during the application process.



Signature

Signature: _____ Date: _____

Please return all documents by email, fax, or mail to the following:

CECPD
Attn: PDAS Training Sponsor Approval
1801 N. Moore Ave
Moore, OK 73160

Email: paulmknowlesjr@ou.edu
Fax: 405-799-7634

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