



## Equipment Inventory for Child Care Programs



### Program Type

Select one:

- Child Care Center Programs, Drop-in Programs, or Programs for Sick Children
- Out-of School Time Programs
- Part-Day Programs

### Part-Day Programs

Program name \_\_\_\_\_ K8

Street address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Date inventory conducted \_\_\_\_\_ Completed by \_\_\_\_\_

### Capacity

Total number of infants: \_\_\_\_\_

1-year-olds: \_\_\_\_\_

2-year-olds: \_\_\_\_\_

3-year-olds: \_\_\_\_\_

4- and 5-year-olds: \_\_\_\_\_

6-year-olds and older: \_\_\_\_\_

Total licensed capacity: \_\_\_\_\_

### Equipment

**Programs have a variety of accessible, age-appropriate play equipment in quantities proportionate to the licensing capacity and number of children in each group.**

**Programs are requires to meet basic equipment for all ages of children in care. Refer to Equipment Inventory for Child Care Center Programs, Drop-in Programs, or Programs for Sick Children for suggestions and recommendations on indoor play equipment and outdoor play equipment.**

**Homemade and non-commercial made equipment may be utilized, provided the equipment meets the requirements and is not a risk to children.**

**Basic Equipment: Infants**

**Number of:**

\_\_\_\_\_ crib or play yard (one per child)

\_\_\_\_\_ mattress sheet (one per child)

**Select if available:**

Extra mattress sheets

Diaper changing-area

**Adequate supply of:**

facial tissues, wash cloths and bath towels

diapers and disposable wipes

moisture-proof bags for wet or soiled cloth diapers or clothing

clothing in various sizes in case of accidents

adequate size trash container with tight-fitting lid for wet or soiled disposable items

separate individual space for personal belongings

adult-height shelf

adult-size chair (one per teaching personnel)

audio player

**Items needed:**

\_\_\_\_\_

**Basic Equipment: 1-year-olds**

**Number of:**

\_\_\_\_\_ crib, play yard, mat or cot (one per child)

\_\_\_\_\_ sheet and cover (one per child)

**Select if available:**

- extra sheets and covers
- diaper changing area

**Adequate supply of:**

- facial tissues, wash cloths and bath towels
- diapers and disposable wipes
- moisture-proof bags for wet or soiled cloth diapers or clothing
- clothing in various sizes in case of accidents
- adequate size trash container with tight-fitting lid for wet or soiled disposable items
- separate individual space for personal belongings
- adult-height shelf
- highchair or table space with a chair (one per child)
- baskets or low open shelves for play equipment storage
- audio player

**Items needed:**

**Basic Equipment: 2-year-olds**

**Number of:**

\_\_\_\_\_ mat, cot or bed (one per child)

\_\_\_\_\_ sheet and cover (one of each per child)

**Select if available:**

extra sheets and covers

**Adequate supply of:**

facial tissues, wash cloths and bath towels

diapers and disposable wipes

moisture-proof bags for wet or soiled cloth diapers or clothing

clothing in various sizes in case of accidents

adequate size trash container with tight-fitting lid for wet or soiled disposable items

separate individual space for personal belongings

table space with a chair (one per child)

baskets or low open shelves for play equipment storage

a designated place to go for quiet time

audio player

**Items needed:**

**Basic Equipment: 3-year-olds**

**Number of:**

\_\_\_\_\_ mat, cot or bed (one per child)

\_\_\_\_\_ sheet and cover (one of each per child)

**Select if available:**

extra sheets and covers

Adequate supply of:

facial tissues, wash cloths and bath towels

moisture-proof bags for wet or soiled cloth diapers or clothing

clothing in various sizes in case of accidents

adequate size trash container with tight-fitting lid for wet or soiled disposable items

separate individual space for personal belongings

table space with a chair (one per child)

two linear feet of low, open shelves for play equipment storage, per child

a designated place to go for quiet time

audio player

Items needed:

\_\_\_\_\_

**Basic Equipment: 4-year-olds and 5-year-olds**

**Number of:**

\_\_\_\_\_ mat, cot or bed (one for each child present during scheduled rest or quiet time or a child who is ill)

\_\_\_\_\_ sheet and cover (one for each child present during scheduled rest or quiet time or a child who is ill)

**Select if available:**

extra sheets and covers

Adequate supply of:

- facial tissues, wash cloths and bath towels
- moisture-proof bags for wet or soiled clothing
- clothing in various sizes in case of accidents
- separate individual space for personal belongings
- table space with a chair, stool, or bench that allows 18 inches per child
- two linear feet of low, open shelves for play equipment storage, per child
- a designated place to go for quiet time
- audio player

Items needed:

**Basic Equipment: 6-year-olds and older**

**Number of:**

\_\_\_\_\_ mat, cot or bed (one for each child present during scheduled rest or quiet time or a child who is ill)

\_\_\_\_\_ sheet and cover (one for each child present during scheduled rest or quiet time or a child who is ill)

**Select if available:**

Adequate supply of:

- facial tissues, wash cloths and bath towels
- moisture-proof bags for wet or soiled clothing
- clothing in various sizes in case of accidents
- feminine hygiene products
- separate individual space for personal belongings
- adequate table and chair space available at any given time
- two linear feet of shelf space for play equipment storage
- safe storage for projects and small items
- a designated place to go for quiet time
- audio player

Items needed: